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THE UNITING CHURCH IN AUSTRALIA
SYNOD OF QUEENSLAND

CONGREGATIONAL PROFILE

NAME OF CONGREGATION(s) or CLUSTER:

PRESBYTERY:

NAME(S) OF CONGREGATIONS:

A.	<input type="text"/>
B.	<input type="text"/>
C.	<input type="text"/>
D.	<input type="text"/>
E.	<input type="text"/>

Profile approved by Church council/Congregation on:

Purpose

This profile should be prepared by the congregation(s) and Presbytery in consultation and can be used:

- as a record of mission planning
- as an evaluation of congregation programs

It is also specifically designed to assist the placement process. Congregations are encouraged to update their profile regularly.

Contents

- Section 1: Identity – to be completed for each congregation in the placement.
- Section 2: Context
- Section 3: Mission directions and goals
- Section 4: Leadership
- Section 5: Summary profile
- Section 6: Presbytery – to be completed by Presbytery Pastoral Relations Committee

Congregations complete sections 1 to 5 and Presbytery complete section 6

Enclosures

List all the documents attached to the profile:

1. Floor plan of residence
2. Copy of last year's audited financial statement
(Please include any accumulated reserves, including any bequests or designated gifts)
3. Copy of this year's budget and actual (year to date)
4. Copy of next year's budget if possible
5. Other

<input type="text"/>
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One of the ways to think about a congregation's life is in terms of identity (what sense of church do people share). This includes context (in what community does the church live and minister to); direction (what goals has the congregation set and how will it pursue these goals); leadership (who exercises leadership, and how is leadership encouraged). This profile covers each of those areas.

KEY FEATURES OF YOUR CONGREGATION

1.1 Composition

		Cong A.	Cong B.	Cong C.	Cong D.	Cong E.
Membership	Number of Confirmed Members	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Number of Baptised Members	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Number of Members in Association	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Leadership	Number of Elders	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Number of Church Councilors	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.2 Services of worship

	Cong A.	Cong B.	Cong C.	Cong D.	Cong E.
Number of services of worship each week	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total numbers at worship each week	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total number at worship twelve months ago	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.3 During the last two years there were (provide numbers):

	Cong A.	Cong B.	Cong C.	Cong D.	Cong E.
Baptisms	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Confirmations	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Transfers from other congregations	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Transfers to other congregations	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Marriages	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Funerals	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.4 What groups exist in your congregations? How many people attend these **meetings and activities**?

1.5 Are these numbers (for both baptisms, etc and group attendance) up or down from the two years previous to this information? Why has this change occurred?

1.6 Changes in the congregation/s

Congregation A is		and is	
Congregation B is		and is	
Congregation C is		and is	
Congregation D is		and is	
Congregation E is		and is	

1.7 How have the congregations changed over the past 5 years?

1.8 What languages are spoken in the life of your **congregation by:**

Individuals	
Groups	
By the Congregations in worship	

1.9 What ethnic groups are represented in the congregations? What percentage of the congregation does each represent?

Ethnic Group	Cong A.	Cong B.	Cong C.	Cong D.	Cong E.
<input type="text"/>	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %
<input type="text"/>	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %
<input type="text"/>	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %
<input type="text"/>	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %
<input type="text"/>	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %

1.10 What aspects of your church's life are most valued by attenders?

	Value placed	Comments?
Sharing in Holy Communion, the Eucharist or the Lord's Supper	<input type="text"/>	<input type="text"/>
Sermons, preaching or Bible teaching	<input type="text"/>	<input type="text"/>
Traditional style of worship or music	<input type="text"/>	<input type="text"/>
Contemporary style of worship or music	<input type="text"/>	<input type="text"/>
Practical care for one another in times of need	<input type="text"/>	<input type="text"/>
Prayer ministry for one another	<input type="text"/>	<input type="text"/>
Bible study, prayer groups or discussion groups	<input type="text"/>	<input type="text"/>
Social activities or meeting new people	<input type="text"/>	<input type="text"/>
Ministry for children or youth	<input type="text"/>	<input type="text"/>
Wider community care or social justice	<input type="text"/>	<input type="text"/>
Reaching those who do not attend church	<input type="text"/>	<input type="text"/>
Presence of a church school or pre-school	<input type="text"/>	<input type="text"/>
Openness to social diversity	<input type="text"/>	<input type="text"/>

1.11 Does the congregation have a particular ministry focus with:

- Indigenous Australians
- Multi-Cross Cultural groups
- Particular needs groups

Please provide details of this ministry:

FACILITIES

1.12 Is there a church office?

1.13 If Yes, where is it located and what hours of the week is it open?

1.14 Do the staff have offices at the church?

1.15 Where is the Minister's office located? If Other, where?

1.16 Is there a manse? And if so where is it located.

1.17 What is the congregation's email address?

1.18 What is the congregation's web site?

1.19 Is the Church property shared with another UC congregation?

1.20 Is the Church property shared with a UC agency?

1.21 Is the Church property shared with a non-UC congregation?

If Yes, please explain:

Linked or clustered congregations

This section is to be completed where linked or clustered congregations relate to the proposed placement.

1.22 In what ways do the congregations interact?

1.23 List any groups where the congregations interact?

1.24 Give details of any agreements entered into for the sharing of Ministry across the congregations.

1.25 Do the congregations have separate Church Councils or a joint Church Council?

The Church Council is to fill out the following section with descriptions of the congregation's self-understanding.

1.26 The primary theological values held within the congregation:

1.27 How do members of the congregation live out the Gospel in the church and community:

1.28 How the congregation understands the role of the Minister in this placement:

1.29 How the Church Council understands its role in times of change:

1.30 What place the Bible has in worship and service in the congregation:

1.31 What you expect of the minister in church administration and financial management:

1.32 How your Church Council makes important decisions - who is involved and with what processes?

1.33 Do your elders meet as a separate group and how does that group report/relate to the Church Council?

1.34 How do your elders participate in decision-making?

1.35 Worship Services and Activities.

	Average Attendance	Time of Service	Frequency	Style of Service
1				
2				
3				
4				
5				

1.36 List groups, eg home fellowship, bible study, children's groups, etc.

	Name	Frequency	Average Attendance	Leadership Minister/Other
1				
2				
3				
4				
5				

From the mission study of your congregation:

1.37 What are two or three missional activities that your congregation does best?

1.	
2.	
3.	

1.38 What are two or three missional activities your congregation would like to do better?

1.	
2.	
3.	

1.39 Please list any major institutions in which the congregation has specific ministry and mission (eg schools, prisons, tertiary education, hospitals, aged care etc) and indicate the nature of the ministry and who from the congregation offers leadership:

Institution	Nature of Ministry	Leadership

1.40 Please provide any comments relating to these ministries eg. Who is involved, ecumenical participation, current minister's involvement?

1.41 Are any major changes or developments anticipated within the congregation(s) in the next three/ five years? eg. sudden growth, amalgamations, sale of property, new buildings, other?

1.42 Anything else about ministry and God's mission that the Church council wants to offer:

Describe the key features of your community and district:

2.1 Please provide a web-link to data about your community

2.2 Which one of these BEST describes your community?

For help with these questions go to quickstats for your area at www.censusdata.abs.gov.au/ABSNavigation/prenav/LocationSearch)

2.2 Population: numbers, age break-up

Total population of the community

Major Age Group and %

0 - 19	20-39	40-59	60-79	80 +
<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %	<input type="text"/> %

2.3 The population of the community is:

2.4 What is the percentage of Aboriginal people in the community %

2.5 What relationships does the congregation presently have with Aboriginal people?

2.6 Is the congregation involved in any covenanting activities? If yes how?

2.7 What ethnic groups are represented in the community?

2.8 What are the major economic activities in the community?

2.9 What is the socio-economic status of the community?

2.10 What makes this a very enjoyable community to live in?

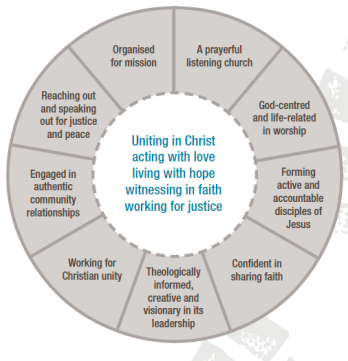
2.11 Where are the points of stress and pain in the community?

In answering the questions in this section you will be able to draw on both the long term work of the congregation relating to goals and directions, and also the work done in the mission study that occurred when a new placement is sought.

Mission Directions

3.1 What is the congregation’s vision?

3.2 Has your congregation engaged in the *Together on the way, enriching community* journey?



3.3 (a) What is the congregation’s Priority Directions as identified from the TOTWEC process?

3.3 (b) What is the congregation’s Mission statement?

3.4 Please list any goals which have been adopted by the congregation for the next three to five years.

1.	
2.	
3.	
4.	
5.	

4.1 What are the formal leadership bodies in the congregations?

4.2 The Minister is expected to be an

4.3 What is done in the congregation to encourage lay leadership?

4.4 What will be the principal responsibilities of a new ministry agent?

MINISTERIAL TEAM AND STAFF

4.5 Name and designation of ministerial team – specified ministries (Minister of the Word, Deacon, Pastor, Other)

Name	Designation
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

4.6 Name and designation of other people employed in the congregation (e.g. family worker, office staff)?

Name	Designation
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<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Are job descriptions available for the above positions

Is there a designated team leader?

If 'yes', is this the new ministry person?

4.7 How are responsibilities allocated (e.g. by a particular person or consultatively)?

4.8 Are there any Ministers-in-Association?

If Yes, who?

4.9. How many accredited Lay Preachers are there?

How many non-accredited lay preachers?

4.10 Are there any other lay persons fulfilling specified ministries in the region? eg.lay people authorised to conduct the sacraments, marriage celebrants, school or other chaplaincies?

PLACEMENT TO BE FILLED

4.11 The congregation is seeking an

4.12 What is the date at which the current placement ends or an additional placement may commence?

4.13 If replacement is indicated, who is being replaced?

4.14 Is there a preference for: (please tick as many as you wish)

Minister of the Word

Minister of Deacon

Resourcing Minister

Pastor

Exit Student

Please explain why you chose these forms of ministry leadership.

4.15 Is the congregation seeking a full time or part time placement?

4.16 What are the top four or five gifts/ skills and/ or passions that you consider are particularly required to fill this placement and why?

1.	
2.	
3.	
4.	
5.	

SUMMARY PAGE

Please keep responses here to dot point size rather than verbose responses

NAME OF CONGREGATION(s) or CLUSTER:

PRESBYTERY:

5.1 Information about the Congregation e.g. membership, attendance at worship, number of services each week, existing groups, number of baptisms, marriages, funerals, nature of congregation (stable?)

5.2 What the congregation does best and what it values:

5.3 Context of the congregation i.e. makeup of the local community:

5.4 The direction and goals of the congregation:

5.5 Ministry agent – which specified ministry, e.g. Leadership, Lay staff, responsibilities:

Signed

Date:

Position Held

Please send this form to your Presbytery / PRC

Presbytery Comments

PRESBYTERY:

NAME OF CONGREGATION(s) or CLUSTER:

4.1 Does the Presbytery support the mission directions identified by the congregation(s) for the next three/five years? Section 1.41 and Section 3

4.2 Presbytery comment:

4.3 What does the Presbytery consider to be the mission opportunities for the congregation(s) in the next three/five years?

4.4 Does Presbytery comment on the above differ at any point from the congregation(s) comment in this profile?

If yes, please elaborate:

Does the Presbytery believe this should be a full time or part time placement?

4.5 Does the Presbytery consider that the congregation(s) should proceed to a new placement at this time?

Presbytery comment:

4.6 For which of the following ministries does the Presbytery consider that the position is suitable?

Minister of the Word

Minister of Deacon

Resourcing Minister

Pastor

Exit Student

Reasons for this choice.

4.7 Is Priority Placement recommended?

Give reasons for this choice:

4.8 Does the Presbytery consider that any changes to placement responsibilities or relationships are required at this time?

If yes, please elaborate:

4.9 Date of the most recent Presbytery inspection of the residence

Is the Presbytery satisfied that adequate and appropriate accommodation will be available, having regard to the Synod requirements for ministers' residences?

If no, what steps are being taken to remedy the situation?

4.10 Is the Presbytery satisfied that adequate financial support for the placement and other congregation expenses will be available:

from the congregation(s) alone

with help from Presbytery and/or Synod

If neither box is ticked above, please elaborate:

4.11 Does the Presbytery wish to make any additional comments?

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4.12 Earliest date at which placement may become effective:

Joint Nominating Committee Chairperson:

Name	<input type="text"/>
Phone	<input type="text"/>
Address	<input type="text"/>
Email address	<input type="text"/>

Date of Presbytery Pastoral Relations Committee meeting:

Signed Chairperson/Secretary of Pastoral Relations Committee

Date on which form is forwarded to Synod:

PRC & SYNOD BOARDS

Please send the completed and signed profile to the Associate General Secretary Queensland Synod, PO Box 674, Brisbane 4001 or email to placements@ucaqld.com.au